

NM Pharmacist Clinician Supervising Physician Certificate Renewal

New Mexico Medical Board New Renewal Process Effective April 2023

The New Mexico Medical Board (NMMB) has instituted a new on-line renewal process for all licenses and certificates issued by the NMMB, effective April 2023. This will impact renewal of supervising physician and alternate supervising physician certificate renewals for pharmacist clinicians.

The following information has been collected via e-mail communication with the NMMB.

Key Points:

1. With the new database and on-line renewal process, the NMMB is now reinforcing the rules and regulations in place for a Supervising Pharmacist Clinician Certificate. It will now be the Supervising Physicians' responsibility to maintain their Supervising responsibilities.
2. The Pharmacist Clinician will **NOT** be the one to renew the certificate. The physician will be responsible for logging into their NMMB portal to renew their Supervising Physician Certification if they wish to maintain it. No longer will the pharmacist clinician be able to initiate the renewal process. Only the physician will have access to their online account. The pharmacist clinician does not need to provide any information, unless they are making changes.
3. Each Supervising Physician, regardless of if they are an alternate or a primary supervisor, will need to renew independently if they hold a Supervising Physician Certificate. It is an independent certificate for each Pharmacist Clinician that they supervise, for which the Supervising Physician maintains ownership.
4. There will not be a renewal fee, unless you are submitting a new protocol or making changes to your primary or alternate supervising physician.
5. If you are submitting a new protocol or making changes to your primary or alternate supervising physician, you will need to submit a completed paper application with the changes notated along with a signed protocol. There is a flat, bundled \$25 fee for all changes. This fee can be paid via credit card by the physician as they are renewing (checks not accepted) or they will accept an e-mail with the credit card information. You may e-mail the changes/application/fees to the NMMB at:
nm.medicalboard@nmbb.nm.gov.

6. For new pharmacist clinicians, there continues to be a \$100 initial fee along with the application packet. This fee will be paid at the time of the physician application, so you may need to work with your physician to facilitate using your credit card information if you are paying the fee at the time they are submitting the application.
7. Once the Supervising Physician has completed the renewal process in the online portal, they will see the option to view and print a copy of the Supervising Physician Certification. A hard copy of the Supervising Physician Certificate(s) will also be mailed to the physician(s).
8. At this point NMMB is disabling access to the NMMB portal by Pharmacist Clinicians as it is not ready for implementation. Once the software is updated, pharmacist clinicians will have access to the system and paper applications should not be required.